

## **Windham- Tolland 4-H Camp Refund, Transfer and Credit Policy**

Windham-Tolland 4-H Camp is outstanding because of the staff and quality programming we provide.

Our refund policy allows us to reliably staff our programs with outstanding staff to help your children grow in all areas of life. Note: Camp refund, transfer or credit requests must be made in writing to [registrar@4hcampct.org](mailto:registrar@4hcampct.org).

- **Refund: Receiving check or credit card reimbursement for programs paid for by payee.**
- **Transfer: Moving camper tuition monies within Windham-Tolland 4-H Camp registration system to a different week of camp for the same child in the same camp season.**
- **Credit: Releasing camper tuition monies and applying it to the family's general account for use by another sibling (not to be turned into cash, check or credit reimbursement), credit expires after 2 years from date of request. CREDIT IS FOR USE BETWEEN IMMEDIATE FAMILY MEMBERS ONLY.**
- **We will do our best to honor all transfer & Credit requests but cannot guarantee space availability due to the first-come, first-served nature of our program.**

### **Summer 2021 Refund, Transfer and Credit Policy**

Email Received	Credit Card/ Check Refund	Transfer Camp Weeks	Credit
Prior to May 1	<b>Day Camp/Short Clover Sessions:</b> Available, less \$50 processing fee per camper week <b>Resident Camp/Teen Leader:</b> Available, less \$100 processing fee per camper week	Available	Available
May 1- May 20	<b>Day Camp/Short Clover Sessions:</b> Available, less \$100 processing fee per week/per child <b>Resident Camp/Teen Leader:</b> Available, less \$200 processing fee per camper week	Available	Available
May 21- June 6	Not Available after May 20 <sup>th</sup> .	Available	Available
June 6-End of camp	Not Available after May 20 <sup>th</sup> .	Available as long as there is availability	Not Available

### ***In the event camp is cancelled***

We reserve the right to cancel programs at anytime for the health and safety of campers, staff and families. If such cancellations do occur the following refund/transfer/ credit policy will be implemented. We will provide refunds less a \$20 per week administrative fee. (Maximum per Family fee is \$100)

Please know that many costs occur before your child arrives at camp, please know that these policies are in place so that we can continue to provide quality programs for years to come.