

# Position: General Counselor

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*Windham-Tolland 4-H Camp  
326 Taft Pond Rd  
Pomfret, CT 06259*

## **Function:**

- ☀ To assist in many different activities in the camp program.

## **Qualification:**

- ☀ Must be at least 18 years of age or graduated high school.
- ☀ Ability to work as a team member with other counselors.
- ☀ Must be able to communicate effectively with other counselors.
- ☀ Experience working with children and teens.
- ☀ Responsible, trustworthy, reliable, good morals, FLEXIBLE, hardworking , willing to learn
- ☀ CPR/First Aid recommended
- ☀ Must stay overnight in a cabin with campers for duration of contract.

## **Responsibilities:**

- ☀ Group supervision of campers with attention to all of the following: program, health, happiness, discipline, cleanliness, safety, routine duties, character and skill development.
- ☀ Be concerned for the social adjustment of EACH camper.
- ☀ Help teen campers, carry out and evaluate one evening program per week.
- ☀ Promote camper participation in ALL activities.
- ☀ Monitor and report any health or medical concerns to the Camp Nurse.
- ☀ Teach and assist with the camp programs and encourage camper participation.
- ☀ Set a good example in ALL you do at camp. Camp is a fun learning experience.
- ☀ Attend and participate in all staff meetings.
- ☀ Work with the camp director and other camp staff to iron out difficulties with facilities, programs and campers.
- ☀ Provide Leadership and guidance to Teen Leaders working in activities.
- ☀ Help develop, carry out and evaluate a camp program that reflects the goals of camping and the 4-H pledge.
- ☀ Assist with chores for camp clean up.
- ☀ Follow all policies and guidelines as explained in the WT 4H Camp Staff Manual.

- ☀️ PARTICIPATE in all activities with your campers. Encourage and facilitate your camper's participation in all activities by implementing appropriate strategies, such as visual structure and reinforcements.
- ☀️ Participate in pre-camp staff training. Become familiar with and implement camp policies, procedures, and philosophy as stated in the Windham-Tolland 4-H Camp Staff Manual, and learn the role of the camp counselor.
- ☀️ BE ON TIME for all camp activities and meetings. This is a sign of respect for the people you are working with.
- ☀️ Accept added responsibilities as deemed necessary by the Camp Director to ensure the safety and well-being of every person involved in the Camp's activities.

**Responsible to:** Camp Director

I agree to fulfill the responsibilities listed above to the best of my abilities and understand I will be held accountable for my actions while employed at Windham-Tolland 4-H Camp.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Period of Employment: \_\_\_\_\_ - \_\_\_\_\_